AvePoint® DocAve® Compliance Solutions

Platform

Protect
Manage
Report
Integrate
Optimize Storage
Comply
Migrate

Confidently Comply with Government Regulations and Internal Policies

Microsoft SharePoint is rapidly becoming the preferred platform for organizations seeking to centralized knowledge and improve collaboration. Such business innovations, however, increase the risk of unauthorized use and non-compliance with policies and regulations.

DocAve Compliance solutions provide a comprehensive, cost-effective approach to manage business-critical information and records.

- **DocAve Vault**
  DocAve Vault extracts SharePoint content and stores it in an immutable form to assist in the enforcement of retention and compliance policies. Providing versatile searching across all archived content for legal discovery, audit, and review, Vault helps make SharePoint the ultimate collaboration platform or enterprise records management system.

- **DocAve Auditor**
  Monitoring access to, and usage of, SharePoint and its content has important implications for administration, optimization, and compliance. DocAve Auditor tracks and records all SharePoint interactions, including usage, search, and security changes, and delivers vital intelligence based on this information so you can make better management decisions.

- **DocAve eDiscovery**
  Be prepared to respond to any type of legal inquiry and request materials with precision, clarity, and efficiency. Content residing in SharePoint required for response to legal requests for information must be made available in a timely and comprehensive manner. DocAve eDiscovery helps organizations meet all eDiscovery obligations – from responsive content identification and reporting, to legal holds and access-sensitive archiving – in a cost-effective and complete manner.

Business Advantages

- **Reduce risk of non-compliance and legal liability**
  Extract snapshots of SharePoint records, and store all content, metadata, usage, and audit reports in an immutable form. New content and updates to existing content are automatically captured and archived without end-user disruption.

- **Enforce records and retention policies**
  Set customizable retention policies for disparate records, and enforce those policies across all archived content. Ensure that necessary records are kept, while filtering out unnecessary ones. Archived content remains accessible in SharePoint for unfettered business continuity.

- **Cost-effective legal discovery, audit, and review**
  Advanced search features allow archives to be searched by keyword, author, individual metadata field, across date ranges, content type, or via a graphical archive timeline. Searches include the ability to conduct random sampling. Tag or add comments to items in the results, and export items with all metadata and audit information for further review.

Microsoft Partner
Gold Independent Software Vendor (ISV)
Gold Portals and Collaboration

FREE
30-DAY TRIAL

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*As with all AvePoint software, the DocAve Software Platform leverages only fully supported Microsoft methodologies and API's.

Technical Specifications

Full, Automated Data Capture	Selected records and content – including all securities and metadata – are extracted and archived away in immutable form
Intelligent Information Retrieval	Both full-text and timeline-based search of archived content and metadata, with advanced search capabilities such as date ranges, relevance ranking, and search term highlighting
Flexibly Define Retention Policies	Define retention policies at various levels, with built-in data pruning
Record Export for External Review	Ability to sample items randomly or based on predefined parameters in response to regulatory inquiries, and export in a myriad of portable formats, including CSV and XML
Offline Reporting	Push long-running search processes to the background, allowing compliance managers continued access to DocAve
Track Audit/Review Activities	Centralized location for review and audit of archived content, with tracking of activity history
Granular Auditing	Enable/disable auditing from the Web application, site collection, sites and individual folder level to keep storage resources optimized for audit data relevant to organizational policies
Comprehensive Event Tracking	Collect critical metrics and view data or pull reports by numerous attributes such as Time Viewed, Modified, Deleted, Added, Renamed, and User
Permission/Security Audits	Record and track all security, schema, and profile changes
Audit SharePoint Search	Audit SharePoint Search, including queries and results
Optimized Storage	Fetch and store archived content and audit activity on tiered storage via an archive timeline, freeing up valuable SQL Server space

Supported Environments

Microsoft SharePoint Server 2010
Microsoft Office SharePoint Server 2007
Microsoft SharePoint Foundation
Windows SharePoint Services v3

How to Buy DocAve

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About AvePoint

AvePoint is a global technology company and proven software leader. Since its founding in 2001, AvePoint has become one of the world's largest providers of infrastructure management software solutions for SharePoint, offering a fully integrated solution for SharePoint lifecycle management. Propelled by one of the world's largest SharePoint-exclusive research & development team, AvePoint helps more than 8,000 customers – including many Fortune 500 companies and government agencies – meet their specific business objectives by unleashing SharePoint's full potential. AvePoint, Inc. is headquartered and maintains its principle engineering center in Jersey City, NJ, with wholly owned sales and engineering centers in the USA, Canada, Australia, United Kingdom, Germany, Japan, Singapore, and China. AvePoint is a Microsoft Gold Certified Partner and GSA provider.

For more information please visit: www.AvePoint.sg

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